

2016

Annual Report of the RISD Fleet Library 2015-2016

Fleet Library

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Annual Report of the RISD Library 2015/16

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Director's Annual Report 2015-16

The focus for this year was the 10th anniversary of the Fleet Library, the decennial NEASC/NASAD accreditation visit and the upcoming retirement of the longest-serving library director in RISD's history. In mid-October, Carol Terry announced that this year, her 29th, would be her last and that she would be stepping down at the end of summer 2016.

NEASC/NASAD Accreditation

The library director continued as a member of the Core Team, responsible for NEASC Standard 7: Library and Other Information Resources, and the integration into the report of the NASAD library standards. Meetings were held throughout the year and numerous iterations of the report preceded the campus visit in early April. Considering that the library had been a concern in previous accreditation reports and was not yet completed during the 2006 site visit, it was reassuring that the library was highlighted in the visiting team report, whose summary included the following: *Among RISD's many wonderful resources, the Library stands out as a flagship for the marriage of liberal arts and making practices. The Team was particularly impressed by the integration of the materials lab and the picture archive....*

Relevant to the prior year's external program review of the library, a final report was made to the Academic Affairs and Student Affairs Committees of the Board of Trustees including a wide-ranging discussion on the issues raised in the report and the future of libraries.

Mission Statement & Goals

One of the issues that had been raised by the library visiting committee was the need to revisit the library mission statement. This was spearheaded by Alice Whiteside, reviewed by the librarians, and discussed and approved by the Library Committee. The new library mission statement reads as follows:

The Fleet Library is a place for inquiry, inspiration, and research. We collect, preserve, and provide access to materials on art and design in support of RISD's educational programs. We develop and promote critical thinking skills and creativity through instruction and outreach. We are committed to serving the artistic and scholarly community at RISD and beyond.

Goals:

- 1) Provide collections that advance creativity, critical thinking, and diversity of thought and practice, with an emphasis on supporting RISD's curriculum.
- 2) Provide innovative, user-centered services to enhance access to our collections and connect library users with staff expertise.
- 3) Create programming and exhibitions that promote library collections and foster connections with the campus and community.
- 4) Partner with academic colleagues to integrate information

literacy and research skills into the curriculum.

- 5) Foster an accessible and inviting environment that provides space for collaboration as well as inquiry and inspiration.

Exhibits and Events

The Library continued its active exhibition program as noted in the Special Collections Librarian's report. The fall exhibit highlighted collections in support of the Liberal Arts at RISD in recognition of the 75th anniversary of the Division; following that the spring exhibit included all of the books submitted for the second student artists' book contest. Exhibits on the second floor included an homage to Malcolm Grear, graphic designer and teacher, and the 26th annual library staff show, in honor of Carol Terry who initiated this annual exhibition of staff work. Another exhibit featured posters, programs and objects from the RISD Cabaret, 1987–2000, in conjunction with a reunion and program for participants held in the Material Resource Center. AIDS Quilts were hung in the balcony for World AIDS Day for the third time, and poignantly were visited by family members of one of the people represented.

Special events started with a Providence mayoral press conference in the Material Resource Center, at the same time that ARLIS/New England members were here for their fall meeting and tour. Similar to events in previous years, the main space was perfect for a conversation between the Provost Pradeep Sharma and Richard Saul Wurman, and an audience of 85. A popular community event, the library again hosted the "Spirit of a King" Gospel Concert for Martin Luther King, Jr. remembrance and celebration, with poetry shared by two RISD students (140 in attendance). For the first time, the library hosted a Museum Docent Enrichment Day, with tours and talks on the first floor as well as Archives and Special Collections and the Graham Visual + Material Resource Center. In the spring, the library again invited Providence Athenaeum members for a reception and tour.

Two big events rounded out the year. For the first time, the Apparel Design Department staged its annual fashion show, *Collection 2016*, in the library. Using the second floor for dressing rooms, hair and makeup, the models descended by elevator, and around ten models for each of the 19 student designers paraded around the space and across the balcony. The big tables had been moved, and more than 250 chairs brought in, so along with the stadium seating, each of the two showings seated 350 people.

At the end of June, the library was the stage for NPR Morning Edition, starting at 5AM. Including the staff required to put on the radio show, there were around 55 people in attendance. The library got rave reviews, and was visible in the live Facebook portion of the show at the end of the radio program.

A number of RISD events are now held annually in the Library, including the Parents' Council luncheon, Architecture Department lunch with prospective graduate students, lunch and presentations by student

concentrators prior to Commencement and a dinner for Trustees in May, which this year honored both the retiring library director and the retiring registrar, Steve Berenback. In addition, on the first of June there was a party in the library to celebrate Carol's 29 years and the 10th anniversary of the Fleet Library with 120 in attendance.

Even in the tenth year of the library, architectural tours occur regularly. In October, the AIA Committee on Design scheduled its conference in Providence and included the library as part of the city tour. Classes came from Brown, Providence College, UMass Dartmouth, Wheaton College, MassArt, Woonsocket High School, the Met School and Wheeler School to experience the architecture or to see artists' books.

Collections and Services

A significant effort was put into determining the best next move for the library management system as many of the HELIN libraries in the state had decided to move from Innovative to OCLC WorldShare Management Services. After reviewing the products and the costs, and keeping in mind our relationship with the Providence Athenaeum, we jointly decided to remain with Innovative and to migrate to their Sierra platform, which is totally hosted. Robert Garzillo oversaw the migration project which took place over the spring and was completed by July 5. A Memorandum of Understanding with the Providence Athenaeum formalized our longstanding relationship.

Ellen Petraits led the effort to redesign the library website; graduate students, particularly Marie Otsuka assisted in the effort and the new site was live by the end of May. Simultaneously the library catalog was redesigned and simplified.

The main collection management project was the weeding of basement storage, with several hundred volumes withdrawn in the non-art areas that had little or no circulation and for the most part were available either online or at Brown. Due to the overabundance of gifts and duplicate volumes accumulating in the basement, an arrangement was made to ship forty boxes off to Better World Books; the library will not see any income from this arrangement, but at least the books will not end up in the landfill. Other venues for unwanted books are always being sought.

Under Mark Pompelia's direction, [Digital Commons @ RISD](#) continued to be developed as our institutional repository; a detailed report appears in his Visual + Material Resources section.

New [online resources](#) offered this year include *Garden, Landscape and Horticulture* (Index/ abstracts), *Women's Wear Daily*, and another streaming video service, *Films on Demand: Art and Architecture Collection*—1322 titles.

Gifts and Acquisitions

The library received another gift this year of \$10,000; this came from the Rhode Island Foundation on behalf of the late Christiane Corbat following the library

director's conversations with her husband, Dr. Robert Westlake, about her books focusing on art and healing. These came to RISD as the Christiane Corbat Library of Art and Healing, and the endowed fund will continue to support that collection.

In honor of Carol Terry's service to RISD, the invitations to the June event included the opportunity to contribute to a library fund in Carol's name. To date, more than \$30,000 has been contributed, ensuring that the fund will be endowed.

Notable acquisitions of Special Collections and Artists' Books are listed in the following report. The library continued to receive a large number of gifts throughout the year. Among the most significant was a donation of fashion periodicals from Apparel Design faculty member Hanna Hohenberg. Christopher Scholz and Brian Goldberg continued to donate their architecture and design books and periodicals and Tim Finn added to his gift of comics and graphic novels. The final portion of the material from Selma Ordewer made its way to RISD, including a number of prints and printing-related objects. The zine collection was substantially increased with a large donation from staff member Ariel Bordeaux's personal collection. A miniature Qu'ran, probably from 19th century Iran, was donated by Maryam Ghattee. As usual a large number of books, auction catalogs and exhibition catalogs came from the RISD Museum.

The library lost a significant resource this year when the Audubon Society of Rhode Island chose to sell a set which had been on long term loan to us since February 2009, and which had been regularly shown to classes in Special Collections. Audubon, John James (1785-1851) and Reverend John Bachman (1790-1874) *The Viviparous Quadrupeds of North America*. New York: by J.J. Audubon and V.G. Audubon, 1845-1851. Three imperial folio atlas volumes and three octavo text volumes. This was sold at the Skinner Auction House in Boston on November 15, 2015 for \$237,000, the funds going to the endowment of the Audubon Society of RI. The library still holds eight titles, 27 volumes on extended loan from the Society.

Facilities

FY16 capital projects were relatively modest but not inexpensive as both of the Book-Eye face-up scanners purchased in 2006 were replaced; this included the large scanner in Archives and Special Collections, as well as the KIC scanner for public use. New denim beanbag chairs replaced those much-used items in the video viewing room.

FY17 projects, undertaken in July and August 2016 included refinishing all ten Agati tables, adding tabletop electrical outlets to half of them, touching up all 46 Dakota Jackson chairs and the study carrels, all work done by David Richardson, RISD alumnus. In addition forty new Steelcase Cachet chairs were ordered for room 228 to replace the missing and broken chairs in that room.

Staffing

Marc Calhoun and Alice Whiteside continued in their term appointments. Emily Begin was hired to replace Janet Grewer as Digital Imaging and Cataloging Specialist. Gail Geisser was out on medical leave for three months; the circulation staff, supported by Karen Amato, pitched in to cover the necessary work and hours.

The position of Director of Library Services was expanded to be Dean of Libraries, overseeing the [Writing Center](#), the [Nature Lab](#), and [Campus Exhibitions](#) in addition to the Fleet Library. A search committee, chaired by Brian Goldberg, got underway after the first of the year; candidates were interviewed in May and by mid-June the appointment of Lareese Hall was announced, with a start date in August.

Professional Development and Activities

Librarians and library staff participated in the first RISD Development Day. Two classes were offered by library teams as Claudia and Ariel taught a hands-on bookmaking class and Mark and Emily taught a session on Digital Commons.

Librarians participated in conferences of the American Library Association in Boston, the Art Libraries Society of North America in Seattle, the Innovative Users Group meeting in San Francisco, and the College Art Association conference in Washington, DC. The Associate Archivist attended the Society of American Archivists conference in Cleveland, and the Access Services Manager attended the National Access Services Conference in Atlanta. Librarians and staff members also attended meetings, workshops and conferences at RISD, Bryant, Brown, URI, and Holy Cross. Details of staff activities appear in the reports that follow.

Library Director Carol Terry served on campus committees, including the Provost's Council, the Deans Council, the Accreditation Core Committee, the Academic Commons Leadership group, the Administrative Managers group and the administration team for contract negotiations with the faculty and librarians. She was a participant in the Digital Learning Work Group and an ex-officio member of the Instruction Committee and Curriculum Committee. She continued to chair the Library Committee and serve as liaison to Architecture, Landscape Architecture, and the Apparel Design departments. She was given the honor of leading the commencement procession as Grand Marshall.

Carol attended the Innovative Academic Library Directors Symposium in San Diego and the ARLIS/NA conference and AICAD librarians meeting in Seattle. Through the ACRL Mentoring Program, she served as a mentor to the new library director at the New England Conservatory and attended a meeting with other mentors at the ALA conference in Boston. She served as a consultant to the Cleveland Institute of Art Library and was filmed for the Good News Rhode Island TV show.

She finished her term as treasurer of the Consortium of Rhode Island Academic and Research Libraries.

Conclusion

When I look back and think of the RISD Library that I encountered in 1987, I am proud of my accomplishments of the last 29 years, and am confident that I am leaving a strong staff, an outstanding facility and a remarkable collection. I am deeply grateful for the opportunity to be part of the RISD community for nearly three decades, and am especially appreciative of the engaging and talented people with whom I have worked. I know that the Fleet Library will continue to adapt and change to support RISD's mission and that it will thrive under its new leadership with Dean of Libraries Lareese Hall.

Carol S. Terry

Director of Library Services
August 2016



Special Collections

Overview

[Special Collections](#) continues to be a highly used resource at RISD and in the community. This is the second year in a row with a rise in classes and appointments. An unprecedented growth in demand is straining our staffing, one reading room, and paper-based retrieval system. Special Collections and Archives met several times this year and had a staff retreat in December to discuss these issues that included conversations in growing staff—graduate assistantship and faculty fellow—and an online retrieval system forming our goals for the 2016-2017 year. These possible solutions will take time and funding and do not address our reading room space.

Facilities and Equipment

In July Special Collections Librarian Claudia Covert and Senior Library Assistant Ariel Bordeaux continued inventory of the collection. Inventory was greatly helped by time from the Circulation staff and student workers, as well as Technical Services staff time to fix cataloguing issues. Due to software problems, they were unable to finish scanning the Flat Folio section. The Special and Special Oversize sections are still being checked for missing items. There are also sections such as the RISD Artists' Book Collection, Ordewer Collection and the Periodicals Collections that need to be inspected by hand.

Signs were created for explaining the different shelf markers colors in Special Collections storage area. More shelf markers were purchased along with a new cart, to help staff pull items for classes and appointments further in advance. Retrieval slips are now being used for every retrieval except classes.

The old Artists' Book room (218) was transformed into the Special Collections Exhibit Prep and Processing Room. All of the exhibit supplies are now located in one place. A mat cutter was also purchased to assist staff with mounting exhibit items.

Equipment upgrades include a new Multi-Function Device and the ten-year-old Archives/Special Collections scanner was replaced. Looking for ways to teach with bigger groups a large screen was purchased at the end of the year. The staff is looking forward to a document camera and stand that can be used to project images of items we are viewing and also view related online items in classes.

Class Presentations and Collection Usage

All of Special Collections usage statistics were the same as last year or have risen. In February online appointments and online class request were implemented. This provides the ability to see the department's availability and book an appointment or make a class request at any time. This has decreased the back and forth of finding times for appointments and classes via email or phone. In May, due to the number of scheduled appointments

the department was unable to accommodate drop-ins. In one May afternoon, Special Collections helped fifteen people. Three were scheduled appointments and twelve were drop-ins. This placed a strain on staffing and left staff feeling that they were not best serving everyone.

For 2014/2015 classes were 119, prior to that classes numbers had been in the mid 80s. A total of 125 class presentations were given this academic year. Class length ranged from 15 minutes to 150 minutes with 81 minutes being the average. The busiest month was October (22), then November (21), and then April (18). Tuesday was the most popular day, 35% of the classes came at 1pm, the second most popular time was 10am at 14% and the third most popular time was 3pm at 12%.

There were 89 subject/topic (drop-in) questions asked. This is down a bit from last year (119) and probably due to going to appointment only in May. Most of these were 3-4 on the 6-point READ Scale (Reference Effort Assessment Data) for level of time and difficulty. These questions on average lasted 46-60 minutes each.

Appointments went up this year: 91 undergrad students, 25 grad students, and 43 faculty members for a total of 159 (last year 113). The busiest month was October, the busiest day was Tuesday and the busiest time was 1pm. Between classes and appointments Tuesdays at 1pm were a very busy and straining time in Special Collections.

Three books went to Dragonfly Bindery in Woonsocket, RI to be restored this year. The titles restored are *Grammar of Ornament* (part of the Gorham Collection), *Rural Architecture In The Chinese Taste*, and *Decorations For Parks and Gardens* (two titles damaged by the leak in 2014).

Outreach and Tours

The 2nd Annual Student Artists' Book Juried Contest and Exhibition was announced in the fall: <http://risd.libguides.com/2nd>. The contest was developed as a way to create an outreach opportunity and a chance to reflect our students' various backgrounds, current issues they face, ethnicities, gender, and beliefs. The contest and exhibition succeeded last year in activating the library's space in an exciting way, connecting with students, reflecting who they are, and building a collection that future students will explore to discover inspiration. The deadline for entries was the last day of fall semester. 56 books were entered. Working with the Visual + Material Resource Center, [all entries](#) were photographed by Cataloging and Digital Imaging Specialist Emily Begin and entered into Digital Commons @ RISD. The three jurors, Lara Henderson, Book Artist, Jim DiMarcantonio, RISD Printmaking, and Masha Ryskin, RISD Experimental and Foundation Studies, selected the following entries that were announced at the February 24 opening on the 1st floor of the library:

1st - \$500 sponsored by Elkus Manfredi - Florence Liu - *In Memory of January 28, 1986*

2nd - \$375 - Kathia St. Hilaire - *The Travel*

3rd - \$250 Laurie Whitehill Award - Vanessa

Nieto Romero - *Absent Body*

Special Recognition: Gift Membership to the American Printing History Association - Maddie Brewer - 1999

Gratitude to the jurors for their time was expressed as well as the generosity of our sponsors: Elkus Manfredi, anonymous, and The New England Chapter of the American Printing History Association. The entries represented 15 of the 20 RISD departments. 44 undergraduates and 14 graduates entered. 48 out of 56 entries originated with class projects. Six students entered both our 1st and 2nd contests.

Feedback from the contest included growing the event to a book fair. In the spring, Special Collections held a meeting of interested people to discuss the possibility of a book/zine/print/experimental publishing fair.

Orientation tours were on a weekday this fall so all Special Collections and Archives staff participated. Special Collections also participated in the 1st RISD Development Day by having a workshop on pop-up books.

Ariel Bordeaux presented her proposal of a circulating zine collection to interested library staff in the fall. Feedback was offered and Special Collections met with Technical Services to discuss how items would be catalogued and processed. This year \$500 of the Artists' Book budget was dedicated to zines. Zines were purchased from Ada Books and at the Printed Matter Fair in New York City. While in New York, Ariel and Claudia Covert visited Barnard Zine collection for inspiration. Special Collections also purchased the RISD/MICA collaborative zine YTB. There were two generous donations of zines from Ariel Bordeaux and Jim Drain. Ariel and Claudia participated in RISD by Design weekend by offering a zine-making workshop.

In August, the Special Collections Librarian invited local special collections staff to meet to discuss usage statistics and exhibits. Representatives from Brown University, Providence Athenaeum, and Providence Public Library attended. It was agreed this group should meet annually. The Special Collections department continued to take field trips this time to the Providence Public Library Special Collections.

Special Collections was involved with many community groups including hosting a viewing of Artists' Books and Special Collections items for the Book/Print Round-Up. They are a group of artists and printers in the Providence area.

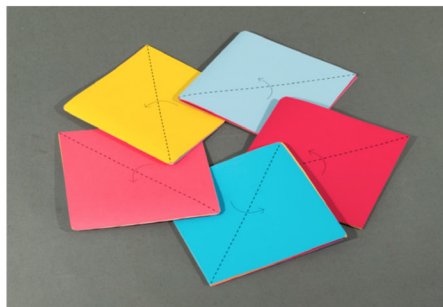
Other outside groups continue to visit Special Collections including: American Printing History Association—New England Chapter, ARLIS/NA New England, Athenaeum, AS220, Brown University, Leviton Dual Language School, Salama bint Hamdan Al Nayhan Emerging Artists Fellows, UMass Dartmouth, Wheaton College, Wheeler School, and Woonsocket High School. Most of these groups came to see Artists' Books.

Acquisitions and Collections

The Rhode Island Audubon Society's copy of *The Viviparous Quadrupeds of North America* by John James Audubon and the Revd. John Bachman was picked up by the Society in July 2015. This beloved resource was on loan to us since 2009. It was sold at Skinner this past fall with the proceeds going to the Society's education fund.

Selected additions to Special Collections:
Bottom of the lake = Fond du Lac by Christian Patterson
Co je uvnit? by Jan Doubek, ilustroval Teodor Rotrekl
Deadline by Will Steacy, Tom Steacy & current and former staff of the Philadelphia Inquirer

Selections from the 2nd Annual Student Artists' Book Juried Contest and Exhibition.



Diary by Boris Mikhailov
Dive dark dream slow by Melissa Catanese
Gathered leaves by Alec Soth
Lux by Christina Seely
Nothing by John Gossage
Until death do us part by Thomas Sauvin
Urban alchemy by Hilary Powell
Welcome to Springfield, from Michael Abrams

Selected additions to the Artist Book Collection:

I in 3 by Jaime Lynn Shafer
4 3 2 Cry by Kathy T Hettinga
Dai Food by Colette Fu
End of the Wasp Season by Erin K Schmidt
Letters become Patterns by Sigrid Calon
Mourning/Warning by Tia Blassingame
Smiling Sweetly by Macey Ley
The Other Side of ABC by Priya Pereira
Unbound by Short Twig Press
Whipstock by AB Gorham

Visiting book artists this year included: Booklyn, Amy Borezo, Brighton Press, Marcia Ciro, Douglas Dowd, Sarah Hulse, Sandra Jackman, Priyanka Jain, Kaleid Books, Werner Pfeiffer, Gretchen Dow Simpson, Mark Smith, Vamp and Tramp. Selected faculty, curators, and the librarian who chooses artists' books for Brown were invited to meet the artists and view the books.

Jan Baker's collection of student artists' books is 95% catalogued and processed now. At the end of May, photography of select titles from this collection started. This is a joint project with the Visual + Materials Resource Center. The photos will be placed in RISD Digital Commons and used for a book on the collection.

Exhibitions and Loans

Several exhibits this academic year were collaborations with departments outside of the library including *Malcolm Grear Master of Teaching, Graphic Design, Exhibition Design, Book Design, Typography, Environmental Graphic, Identity Design* with Douglass Scott of RISD Graphic Design, *Cabaret!* with Agnieszka Taborska of RISD History of Art + Visual Culture and RISD Liberal Arts with *What We Teach: 75 Years of Liberal Arts*.

Don't Bug the Waitress and other books from the Women's Studio Workshop
Fleet Library at RISD, 2nd Floor
July 20-September 25, 2015
Curated by Claudia Covert and Ariel Bordeaux
Assisted by Brielle Curvey
Poster by Brielle Curvey

Malcolm Grear Master of Teaching, Graphic Design, Exhibition Design, Book Design, Typography, Environmental Graphic, Identity Design
Fleet Library at RISD, 2nd Floor
September 28-November 30, 2015
Curated by Douglass Scott

What We Teach: 75 Years of Liberal Arts
Fleet Library at RISD, 1st Floor
September-December 2015
Curated by Ariel Bordeaux, Dan Cavicchi, Claudia Covert, Andrew Martinez
Poster by Ben Shaykin

Bundle Up!
Fleet Library at RISD, 2nd Floor
December 2015-January 2016
Curated by Ariel Bordeaux and Claudia Covert
Assisted by Brielle Curvey and May Kodama

Cabaret!
Fleet Library at RISD, 2nd Floor
February-March 2016
Curated by Agnieszka Taborska
Assisted by Claudia Covert

2nd Annual Student Artists' Book Juried Contest and Exhibition
Fleet Library at RISD, 1st Floor
February-May 2016
Awards & Exhibit Opening February 24 at 6:30pm
Curated by Claudia Covert and Ariel Bordeaux
Assisted by Susan Gifford
Poster by Brielle Curvey

Stuff We Make—The 26th Annual Library Staff Art Show
Fleet Library at RISD, 2nd Floor
April 6-June 6, 2016
Curated by Ariel Bordeaux and Susan Gifford
Dedicated to Carol Terry in appreciation for founding and supporting The Annual Library Staff Art Show.

Let's Get Lost: Travel in the Library Collections
Fleet Library at RISD, 1st Floor
May 23-August 19, 2016
Curated by Ariel Bordeaux, Claudia Covert, and Sarah Long
Poster by Serena Hong GD 17

26 Letters: The Alphabet in Children's Books and Type Specimens
Fleet Library at RISD, 2nd Floor
June 7-July 31, 2016
Curated by Ariel Bordeaux, Claudia Covert, Sarah Long
Poster by Sarah Long, Special Collections Volunteer

For checklists see Exhibits: <http://risd.libguides.com/exhibits/current>.

Loans

The Special Collections Librarian worked with the Museum Registrar, Conservator, and Chief Curator on developing loan agreements to loan Dazzle plans to two museums this summer. Twelve plans will travel to Sun Valley Art Center for the *Dazzle Camouflage: Hiding in Plain Sight* Exhibition and four plans will be going to

Pennsylvania Academy of Fine Arts for the traveling show *World War I and American Art*.

Donations

Selected donations:

Marcia Ciro—Collection of Artists' Books

George M Goodwin, Ph.D.—Collection of *Vanity Fair* Prints

Selma Ordewer—Collection of Prints

Staff

Ariel Bordeaux was featured as an interview subject in a TLAD graduate student's thesis. She started the Diversity Dialogue group with group of staff members. In June she visited the American Textile History Museum to look at a possible donation of swatchbooks to RISD.

Claudia Covert continued to serve on the ACRL Arts Publications and Research Committee. She edited the Boston ArtsGuide. She attended the Art Libraries Society of North America Conference in Seattle and presented a poster entitled Artists' Book Contest: Connecting with Students and Building a More Diverse Collection.

She joined the Book Art and Exhibition special interest groups. She was a reader for a TLAD thesis. Claudia's sabbatical proposal for the academic year 2017-2018 to write a book on dazzle camouflage was accepted. She was interviewed by the Washington Post for a blog piece on camouflage and the Mystic Seaport Museum for an upcoming exhibit that will include their collection of dazzle plans.

Sarah Long started volunteering in Special Collections for ten hours per week at the beginning of April. She has been organizing Special Collection donations, helping with the *Let's Get Lost: Travel in the Library Collections* and *26 Letters: The Alphabet in Children's Books and Type Specimens* exhibits, and photographing Jan Baker's collection of student artists' books.

Claudia Covert
Special Collections Librarian
August 2016

Items from the Bed Bugs exhibit, 2nd floor display case.



Archives

Research and Use of the Collections

The [Archives](#) staff answered 274 reference requests during the year, representing 267.5 hours of research time using the collections. Topics included: the usual requests for images and documents from the landmark Andy Warhol museum exhibition of 1969-70, [Raid the Icebox I](#); descriptions for curriculum and courses available to alumna Francesca Woodman (BFA Photo 1979); information on the Museum's collections and past exhibitions; material and information for accreditation reports; information for the President's inauguration; architectural plans for numerous RISD buildings; information on former students to supplement Registrar records, including course descriptions and syllabi for alumni seeking professional credentials or applying for advanced degrees; the origins and evolution of past academic policies; images and information for former faculty; diversity/minority issues in RISD's past; and information on former trustees. Our collections supported research for RISD and Brown University

students' class assignments. We also assisted with research for programming related to the 75th Anniversary celebration of the Liberal Arts division.

The Archives hosted at least 129 on-site researchers and 13 classes from several departments: History of Art + Visual Culture (1); Illustration (1); Photography (6); Printmaking (2); Teaching + Learning in Art + Design (2); and Graduate Studies (1). What follows is a statistical break down of the different patron types who used the collections remotely:

Reference Requests received via e-mail, letter, phone, or in passing

College Admin + Staff	089 (32%)
Museum Staff	060 (22%)
Faculty	026 (09%)
Students	020 (07%)
Alumni	009 (03%)
Non-RISD	066 (24%)
<u>Brown</u>	<u>004 (01%)</u>
TOTAL	274

The student newspapers collection housed in the Archives community on Digital Commons @ RISD.

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ALL STUDENT NEWSPAPERS

This collection includes all of the student newspapers currently uploaded by the Archives in reverse chronological order. For issues of individual student publications, please visit the [Student Newspapers](#) homepage. Higher resolution scans and the physical documents can be requested by contacting the Archives.

[Switch View](#) [View Slideshow](#)



Records Accessioned

The Archives accessioned 66 groups of physical records totaling approximately 83 linear feet (103.75 cubic feet) as well as 4,892,542,652 bytes of digital material, some of it transferred directly to the Archives server and other stored on portable media. Noteworthy accessions include: material gathered and submitted for the 2016 joint NASAD/NEASC accreditation visit; degree projects and documentation of student work from Ceramics, FAV, Painting, Printmaking, and Photography; architectural plans for restoration projects on RISD buildings from Haynes/De Boer Architects; Registrar student records on microfilm; 233 posters for campus events; student artwork collected by former faculty member Jim Fowle, and records of RISD alumni from the Career Services office.

Donors of materials to the Archives this past year include Rebecca LaFave and Rebecca Miller.

Collections Processing

Approximately 108 linear feet of material was processed with 78 linear feet of material discarded or destroyed. Duplicate publications were identified and discarded from storage and from several record series. Environmental Health and Safety and Museum financial records were surveyed and Encoded Archival Description (EAD) records were created for Museum Decorative Arts department records. Alice Beckwith was a volunteer in the Archives processing the Tynietoy collection as was Jina Pappas-Horii, who processed photos (1980s-2000s) produced by Gilbert Design Associates for admissions catalogs and the RISD website. Taylor McNeilly, a MLS student at Simmons College digitized [student publications](#) and created a collection page for the Digital Commons site in fulfillment of an internship project. Eduardo Robles, a MA student in Brown's Public Humanities program created Digital Commons entries for the [Brown/RISD Community Art Project](#) from the 1930s-1940s in fulfillment of his practicum. Conservation work by the Northeast Document Conservation Center was completed on Francesca Woodman's Photo degree project.

Additional Activities

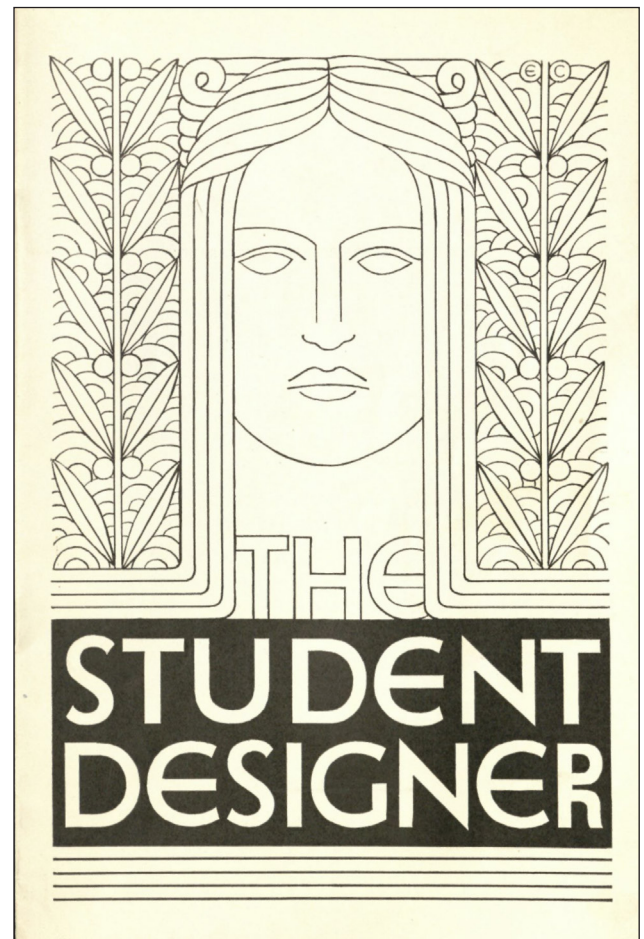
Archivist Andrew Martinez added to the oral history interview made with Alba Corrado (alumna and Foundation Studies faculty) the previous year, interviewing Alba and her students as they talked about their work from their Wintersession figure modeling class. Alba and Andy visited the John Stevens stone carving shop in Newport to visit with John and Nick Benson. Andy curated a historical exhibit for Roseanne Somerson's presidential inauguration and co-curated an exhibit marking the 75th Anniversary of the Liberal Arts division, both of which were on display in the Library during the fall. The archivists and Archives collections supported exhibits, a film, and a celebration event for the [RISD Cabaret 1987-2000](#) reunion held in the Library. Andy conducted a historic walking tour of the campus for the alumni/parents weekend and spoke to visitors about the Inauguration and

Liberal Arts exhibits that same weekend. Andy served on a summer Ad Hoc Faculty Task Force and its Space subgroup and was Vice-Chair of the Faculty Steering Committee, meeting on two occasions with the accreditation visiting committees and several times with students representing Black Artists and Designers (BAAD). As incoming Chair of the Faculty Steering Committee, Andy participated in a Strategic Planning retreat in June. Andy attended a RISD/URI EPSCOR Symposium at the URI Bay Campus as well as the [Questioning Aesthetics symposium](#) at RISD and the To Search symposium at the RISD Museum. He was the Rhode Island Key Contact membership liaison for the Society of American Archivists.

Associate Archivist Douglas Doe attended the Society of American Archivists conference in Cleveland, where he also conducted research on Picasso's painting "La Vie," formerly in the RISD Museum's collection. Doug also attended workshops in Worcester, Wickford, and South Kingstown. Doug was a member of the RISD Health Care Committee and recorded the minutes for the Library Committee meetings.

Andrew Martinez
Archivist
August 2016

Students of RISD, "The Student Designer April 1931" (1930). Student Newspapers. Book 20.



Reference

[Reference](#) librarians and student reference assistants answered a total of 1,340 reference questions this year (752 directional, 258 subject/topic, 296 technical). Of those, Ellen, Marc, and Alice answered 178 subject/topic questions from staff offices, had 22 topical research appointments, and responded to 11 questions during times when the library was closed.

Instruction

For the second year in a row, we continued to offer our full range of library classes despite being short staffed with one full-time and two part-time instruction librarians (we usually have two full-time and one part-time instruction librarians). We taught a total of 72 classes and workshops. Of these 1 was for new faculty, 19 were graduate level classes, and 52 were undergraduate. 18 Art History 102 library classes were taught during the spring semester.

Technology and Collections

LibGuides (Research Guides)

The guides were viewed 28,664 times this year during 15,250 sessions. The [Research Guides homepage](#) was viewed 4,786 times.

The new Fleet Library at RISD website, top half.

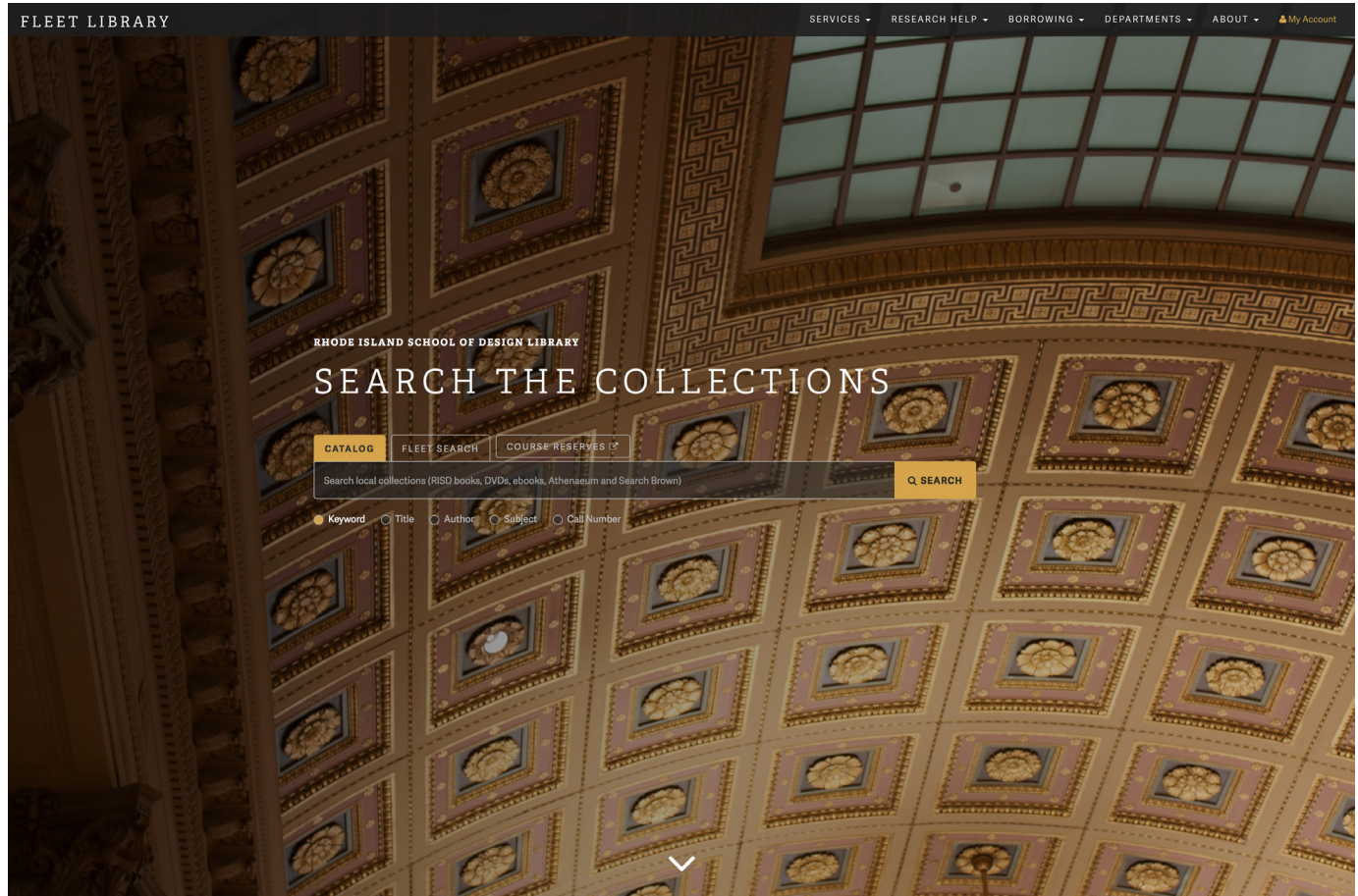
Library Website Design

Ellen supervised two graduate students over the course of the year to design, test, and implement a new [library website](#). Marc and Alice worked alongside Ellen to create a usability testing survey using a think aloud protocol. Results from the 22 users we surveyed were unambiguous and informed design revisions. The new site was launched at the end of May. The website design integrates several systems and platforms: the library website with departmental pages, a single search box for the FLEET SEARCH integrated search function and the RISD/ATH Catalog, Research Guides, A-Z Databases List, the Room Reservation Scheduler, Course Reserves, Forms, electronic Hours/Calendar, and a Book Display Carousel.

Outreach and Promotion

Art + Feminism Wikipedia Editathon

On Saturday March 5th, Alice and Ellen hosted the 2nd annual Providence satellite event in the Library's main reading room as part of the International Art + Feminism Wikipedia Editathon. The event was organized to address Wikipedia's gender gap by encouraging women to become contributors. RISD undergraduate and graduate students, RISD faculty, museum curators, area artists and librarians were among the 20 people who participated in the local event. Article additions were completed for 13 artists.



Interest after the event lead to teaching professor Nancy Friese to create new entries for women artists from an exhibition she curated at the RISD Museum of Art.

First Floor Book Displays and Book Cover Carousel

To expand the range of first floor library user experience and to raise awareness of books in the circulating collection, monthly thematic book displays were exhibited on the stadium seating throughout the academic year. Book displays highlight already-existing Library Research Guides, notable collections, or campus-wide topics of interest and concern. Between 100-200 books were displayed each month; on average 70-85% of the books were checked out from each display increasing monthly circulation figures. The following displays (in chronological order) were created: *Fakes, Frauds, and Forgeries*, *Children's Books: Stories for a Cold Winter's Day* (Selected by John Gambino, Circulation/Reserves Supervisor), *Art + Feminism* (in conjunction with the Art + Feminism Wikipedia Editathon), *Nigeria and W.Africa* (in conjunction with Global Initiatives' Edible Issues), and *Articulations of Difference* (in response to BAAD teach-ins, "The Room of Silence," and other student-initiated actions). The new library website design includes a book cover display carousel function that allows creating browsable virtual displays of new and noteworthy aspects of the collection and topical book displays. See <http://risd.libguides.com/browse>.

The new Fleet Library at RISD website, bottom half.

The screenshot shows the bottom half of the RISD Fleet Library website. The header includes the 'FLEET LIBRARY' logo and navigation links: SERVICES, RESEARCH HELP, BORROWING, DEPARTMENTS, ABOUT, and My Account. The main content area is divided into several sections:

- LIBRARY TOOLS:** My Account, Databases A-Z, Digital Commons @ RISD, Image Databases, Interlibrary Loan, Suggest a Purchase, Reserve a Room.
- EVENTS & EXHIBITS:** Today's Events, Bed / Bugs, All Day Event, Exhibit - 2nd Floor, More info, Books That Move, All Day Event, Exhibit - 1st Floor, More info, The Uncanny, All Day Event, 1st Floor Reading Room, Browse the Uncanny.
- COLLECTIONS:** Archives, Artists' Books, Material & Picture Collections, Reference Collection, Special Collections, New & Noteworthy Acquisitions.
- TODAY'S HOURS:** Circulation & Reserves (8:30am - 8pm), Research & Instruction (8:30am - 8pm), Material & Picture Collections (8:30am - 4:30pm), Archives (8:30am - 4:30pm), Special Collections (8:30am - 4:30pm), Technical Services (8:30am - 4:30pm).
- FEATURED COLLECTION: ART & DESIGN RESEARCH BOOKS**

The footer contains contact information, borrow & request links, research resources, and related resources, along with social media icons and the RISD logo.

Staff Activities/Professional Development

Marc Calhoun, Catalog/Reference Librarian
See the Technical Services Report.

Ellen Petraits, Research & Instruction Librarian

Ellen attended ARLIS New England chapter meetings at Providence Public Library/RISD in October 2015 and Massachusetts College of Art in April 2016. She made two presentations at the ARLIS/NA annual conference in Seattle, WA in March 2016. She is ARLIS/NA New England Chapter Vice-Chair/Chair-elect for 2016-2017.

Alice Whiteside, Reference & Instruction Librarian

Alice Whiteside's part time work term ended in June 2016. In August she returned to her alma mater in her new role as Head of the Sloane Art Library at the University of North Carolina, Chapel Hill. Thank you to Alice for her professional contributions to the library over the past two years; her warm, collegial presence will be missed.

Ellen Petraits

Research & Instruction Librarian
August 2016

Access Services

The summer of 2015 saw the first floor open weekends during summer session for the first time. In [Access Services](#), one staff member and one student worker were on duty. Alice Whiteside continued as part-time reference and instruction librarian and Gail Geisser continued to report to the director.

Circulation and in-house circulation continue to decline. Circulation dropped by around 1500 and the in-house count by 1600, which includes both books and periodicals. The KIC face-up scanner count increased to a total of 108,258. The library filled 641 requests through interlibrary loan, up from last year. However, items requested by RISD patrons dropped slightly from last year by 100. The gate count increased by 52,000 this year, from 160,492 to 212,705.

Student Workers

Circulation and shelving continue to employ student workers. This year 51 students were hired to work both areas of the library. Circulation lost 5 students to graduation. While no Student Worker Event was held in the fall for returning and new student workers, the circulation department did recognize the contributions made by our student workers throughout the year.

Staff

John Gambino

In addition to his day-to-day duties, John inventoried the VHS tapes that the library purchased from ACME, which consisted of 25 boxes for a total of 1456 titles. Along with other circulation staff members, he assisted with inventory in Special Collections. This year John met with Anne Butler and Alecia Underhill to discuss his becoming the evening supervisor in the Material and Picture Collections. John volunteered to work Sundays during summer session and also the Providence Athenaeum event held in the library. He contributed to the staff art exhibit, graphic novel and comic book display, attended RISD Learns CPR classes, ergonomic training, and RISD Flips meeting. Beginning at the end of March, John adjusted his schedule to cover for Gail Geisser, Access Services Manager, who was out on emergency medical leave.

Stephen McCaughey

In addition to his regular duties, Stephen completed the inventory of the periodicals on the main floor. He updated the periodical holding to reflect missing issues and dates. Stephen discovered that RISD Print Holdings were deleted from the catalog when updating the A-Z listing. He notified EBSCO, who reloaded the holdings list. Unfortunately, when Stephen checked once the holdings were reloaded, he discovered some titles were still missing. EBSCO reloaded the list again. The library received the Hohenberg donation of fashion magazines that consisted of 448 issues. As a result, 87

new titles were added to the periodical collection, where most issues were placed in our Special Collection. Along with other circulation staff members, he assisted with inventory in Special Collections. Stephen continues to attend RisdReady and updates the library's copy of the 15 West emergency red book. He continues to participate and volunteer in the library staff art show, MLK library event, and the Artist's Ball. Beginning at the end of March, Stephen processed the overdue notices and billing notices, along with year-end lists for Gail.

Mark Sweeney

In addition to his day-to-day tasks, Mark performed several duties for Gail when she took a medical leave of absence, including inter-library loan, RISD Bucks management, and work-study student supervision. In cooperation with the Director of Library Services, he began submitting 1st-floor work orders, staying on top of burnt-out bulbs, lamps in need of repair, and other tasks delegated to facilities. Mark consulted with the members of the Apparel Design Department staff about their desire to hold their annual senior fashion runway show in the Library space, and provided help with the set-up, break-down, and operation of this very special event. Throughout the academic year, Mark hired and trained 12 new book shelveers and served a 4th term on the RISD Winter Gathering Planning Committee. He, along with other circulation staff members, assisted with inventory in Special Collections.

Gail Geisser

The summer 2015 was "house cleaning" time. Gail updated two circulation databases by deleting 400 old alumni records and 200 old pre-college records. Duplicate records for new students were corrected and the ID office was notified of duplicate barcodes. The circulation closet in room 103 was also cleaned out and organized. As part of the closet cleaning, old circulation bills were destroyed during RISD's shredding event. Gail attended the National Access Services Conference in Atlanta, Georgia, titled *Unlocking the 21st Century Library*. She also attended NERCOMP conference on Peer-to-Peer Outreach with Alice Whiteside. Gail continues as chair of ASIG and serves on the board of ACRL-NEC. As chair of ASIG, she hosted a one day conference in December. Unfortunately, Gail was out spring semester on emergency medical leave.

Gail Geisser

Access Services Manager
August 2016

Technical Services

The previous year had featured major changes in personnel in the [Technical Services](#) department, while this past year has featured a major change in technology at the Fleet Library at RISD. Our Millennium ILS (Integrated Library System) that debuted in fall 1998 came to an end on July 3rd, 2016. Millennium was the RISD library's second ILS and served the library well over the past seventeen-plus years and three computer servers. The library servers had all been housed at the RISD Office of Information Technology. Like Millennium, our new ILS, Sierra, is a product of Innovative Interfaces, Inc. Unlike our past library systems, Sierra is an open platform system and will be housed on hosted servers at Innovative's Syracuse, New York offices. The system migration involved much planning and working with Innovative staff to ensure a smooth transition. One immediate benefit of the migration was that daily system tape backups were taken over by Innovative staff and no longer require tape swapping and maintenance by RISD OIT staff. System upgrades in the future will be handled by Innovative staff instead of the Technical Services librarian. As we have since 1998, the Fleet Library at RISD will continue to share our catalog with the Providence Athenaeum.

During the past year the library made a large investment in electronic book technology. The previous year we had made a small entry into e-Books with the purchase of a batch of approximately 7,500 titles, and prior to that the library had purchased a small number of individual e-book titles to test usage. The library began a subscription to EBSCO's Academic eBook Collection that includes University Press publications and contains nearly 150,000 titles covering a variety of subjects including technology, science, and the humanities at academic levels from introductory to research. This also represents a significant change in our catalog as e-book records now outnumber our printed collection.

Acquisition numbers for purchased print books declined for the third straight year but again only slightly, with 120 fewer books acquired compared to the previous year. The number of DVD purchases was approximately the same with a small increase. DVD purchases will most likely continue to be lower than the years prior to 2014-15 due to the library's subscriptions to video streaming services such as Kanopy and a new provider added this past year, Films on Demand. The department is also continuing to catalog DVDs acquired from the former Acme Video/DVD rental store. In addition to all purchased DVD titles, the department cataloged over 500 of the DVDs from the Acme stock.

Cataloging numbers for the year declined in comparison to the previous year by approximately 350 titles. The decrease is due in part to having a still relatively new staff member in the copy-cataloging position and the reduced amount of time the cataloging/reference librarian was able to spend cataloging due to a personnel shortage in the public services department. The number of original cataloging records increased again in comparison to the

previous year by 72 titles. The increase in original cataloging was in part attributable to the continued cataloging of a gift of RISD faculty member Jan Baker's student book works. The number of RISD master's theses cataloged also increased due to the transfer to the library of older theses from the Graphic Design department. Another source for original cataloging records was a gift of European fashion magazines.

Notable gifts received during the past year included over 1,000 volumes from former faculty and current RISD administrator Brian Goldberg. A large gift of fashion periodicals was donated to the library by long-time Apparel Design faculty adjunct, Hanna Hohenberg. Two other large collections were received from the Estate of Christiane Corbat and from architect and RISD parent, Christopher Scholz. The Scholz gift has yet to be processed. The RISD Museum again sent the library hundreds of books and exhibition catalogs. Alumnus Tim Finn continues his generous support of the library's graphic novel and comic book anthology collection with another 62 volumes received.

Technical Services Librarian Robert Garzillo completed cataloging the previously mentioned RISD student artists' books donated by faculty member Jan Baker. Over 350 titles spanning the years 1981-2012 from her students' work are now cataloged in OCLC and our local catalog. Robert began cataloging titles from the Goldberg gift, most of which are now in the Special and Artists' Books Collections. Over 90 fashion periodical titles were added to Special collections during the months of December and January.

Robert continues to periodically FTP our database to EBSCO who then loads our collection to their EDS unified discovery search service. He continues to maintain the Kanopy video streaming service, which now numbers over 5000 bibliographic records in our catalog. As previously noted, another video streaming subscription was initiated during the past year, Films on Demand, which is represented with 1200 titles in the catalog.

Robert serves as the subject liaison to the Glass, Jewelry and Printmaking departments. He serves as the library liaison to the RISD OIT department, Innovative (III) and OCLC; he continues to serve as treasurer of the RISD Faculty Association and participated in the recent negotiations for the 2016-2019 contract.

Robert attended the Innovative User's Group annual conference held in San Francisco and the Art Libraries Society of North America, New England chapter meeting held at the Massachusetts College of Art, Boston as well as meetings and demonstrations sponsored by the HELIN Consortium. He exhibited artwork in the annual library staff exhibition.

Catalog/Reference Librarian Marc Calhoun cataloged 190 RISD graduate theses and the bulk of 700 DVD titles added to the collection. Marc has been working with the Technical Services Librarian to load and maintain the large collection of e-Books the library subscribes through via EBSCO/OCLC. Marc attended the annual

ARLIS/NA conference held in Seattle, Washington and attended two demonstrations of ILS systems sponsored by the HELIN consortium. Marc serves as the library liaison to Experimental and Foundation Studies; History, Philosophy, and Social Science (HPSS); and Sculpture departments. Marc participated in the annual RISD library staff art exhibition.

Cataloging Assistant Susan Gifford is still learning the skills necessary for this high-level para-professional position. She also has taken a more active role in producing preservation enclosures in the department. The increased need for enclosures was due in part to adding the RISD student book works produced by Jan Baker's various papermaking and printed books classes. She attended various RISD sponsored workshops on inclusion and health and safety and the RISD Development Day sessions. Susan continues to serve on the Library Exhibition Committee and has occasionally assisted with library exhibition installations. She also co-curated, installed, and participated in the annual RISD library staff art exhibition.

Elaine Robinson, Senior Library Assistant, Acquisitions, completed processing the large Estate of

Paul Langmuir gift in storage. Elaine again contacted a local used book dealer and RISD alumna who purchased a large number of un-needed gift books received by the library. She also serves as the contact person for other book dealers. Processing gift books and sorting and packaging materials withdrawn from the library comprise a significant portion of Elaine's workflow. Elaine assisted as usual in the Library's annual book sale held Alumni/Parents weekend. She volunteers as a cataloger and archivist at the Old Colony Historical Society library in Taunton, Massachusetts and in a similar capacity at Smith's Castle and Cocumscussoc Association in North Kingstown where she also serves as a Trustee.

Karen Amato, Technical Assistant, continues to excel with book and media processing. She has assisted the library in creating digital illustrations and graphic designs for special bookplates. Karen attended a RISD sponsored ergonomics workshop held at the library.

Robert Garzillo
Technical Services Librarian
August 2016

The photo represents one of many gifts given by RISD alumna parent Christopher Scholz. Over the years he has made valuable donations of Architecture books in addition to this gift of comic books. The photo represents one of 175 gifts given to the library and processed by Technical Services during academic year 2015-16.



Visual + Material Resources

The academic year of 2015–2016 has been a period new initiatives and dramatic shifts for the collections in the [Visual + Material Resources](#) Department in the library.

Among the noteworthy accomplishments:

- ❑ ACME video store DVD acquisition processing continued with 40% completion
- ❑ Kanopy video streaming platform achieved greater adoption by students and faculty; second platform added
- ❑ Enhanced arrangement and digitization plan for items in Graphic Design and Illustration Archive
- ❑ Materials database re-engineered on a library services platform and fully tested with a \$26,000 grant
- ❑ Materials collection the site of nearly one hundred discrete space reservations (classes and campus- and library-related events)
- ❑ Stabilized and increased statistics for Picture Collection usage
- ❑ Full migration of in-house digital collections to ARTstor's Shared Shelf platform with several on the open Web via the [Shared Shelf Commons](#)
- ❑ Substantial populating of RISD-owned and – generated content from 15 communities across the school for the [Digital Commons @ RISD](#) platform

Video Collection

The DVD Collection saw an addition of 132 titles this year with 159 discs (due to multi-disc sets), roughly the same as the previous year (the first year with online video collections available). Of those, 89 were requested by faculty (67 the year before). These new numbers, roughly half from two years ago and the same as last year, reflect the shift in video content in the library: processing the ACME video purchase, the continued maturation of the Kanopy streaming video platform, and the addition of the art and architecture collection from Films on Demand. Replacements due to loss or damage totaled 17 (12 the year before). The library received donations of 39 DVDs and 4 VHS tapes and added 30 and 3, respectively; the library also received and kept 1 donated film.

Collection development continued mainly in the areas of independent cinema and documentaries.

The library continued to receive donated DVDs that were purchased and screened by the RISD Museum and the Office of Intercultural Student Engagement.

The library processed the DVD collection the school had purchased from ACME Video in summer 2014. Of the 4400 DVD titles that were inventoried, 400 were immediately reserved for the annual book sale; 1046 titles were added in 2014-15; and 524 were added in 2015-16. No action was taken with the previous year's inventory of the 1400 VHS tapes included in the purchase.

After a highly successful first year in 2014-15 using the Kanopy streaming video's Patron Driven Acquisition model, which exposes all of Kanopy's thousands

of academic and cinematic titles but withholds any fee until a title is viewed by the patron, the library switched to a moderated environment for one of the represented distributors and open access to all others. This resulted in more manageable statistics of 2,988 (up from 1,037) visits to 3,404 (4,991 last year) pages that resulted in 1,386 (down from 1,901) plays with an average of 33 (40 last year) minutes per play. During the timeframe of this report, a total of 41 licenses resulted, down from 84 (due to the result of the moderated collection). As a testament to this success, Kanopy included RISD's usage statistics and patterns in an academic paper at two conferences in fall 2015 and spring 2016. MARC records provided by Kanopy were added to the RISD library catalog.

The library also added the Art and Architecture Collections from Films on Demand of 1,320 titles with 766 hours of total programming across 299 categories. Usage statistics were impressive for the first year: 290 viewings resulting from 265 log-ins that included 163 searches. MARC records provided by Films on Demand were also added to the RISD library catalog.

Graphic Design and Illustration Archive

The Graphic Design and Illustration Archive matured as a collection through an increased inventory, a jump in the number of cataloged items, and its utility as a teaching collection. The GDIA database was populated to now contain 2,568 records, up from 1,963 records. 17 folders of animation cells by Paul Glabicki were added as well as 11 new posters to bring that total to 997. The book archive now totals 81 linear feet. The Bob Crozier collection and more of the Dick Jones Archive were added to the inventory. Two classes visited this year: one for the Cuban, Polish, and German posters; and the other to examine the corporate identity manuals.

A large-format photography set-up with tripod, backdrop screen, and LED lighting was installed in the GDIA space to allow for digital capture of library and archive holdings too large for in-house scanners. VMRC and Special Collections staff will administer this operation.

Material Resource Center

The IMLS-funded material symposium's [White Paper](#) has been globally downloaded 187 times as of June 30, 2016 (up from 38 times the previous year) from the Library's page on the Digital Commons @ RISD repository.

The shared open database project with Harvard University's Graduate School of Design took a new direction when approached by the library services company, Lyrisis. A platform within Lyrisis, [CollectionSpace](#) was developed to administer collections based on museum objects. Thus, a large majority of CollectionSpace functionality was deemed ideal for design materials collections; there would be little customization required. [RISD received \\$26,000 from CollectionSpace](#) to develop the database back-end as a local file that will sync with the server to allow all participants to benefit from shared collection development. By summer 2016, the files are largely built and in the testing phase.

The collaboration always saw these achievements as part of a larger framework: a multi-institutional consortium called Material Order that would bring additional schools and programs to share their holdings and inspire others. The group worked with a consultant to craft definitions and policies, timelines, and cost models. These were introduced to the Materials Special Interest Group at a national conference in spring 2016 to much interest.

The graduate research assistant in the MRC this year conducted research on how students at the graduate and undergraduate levels approach materials and devised signage templates based on those findings.

Based on the substantial size of the collection already, increases in holdings were tempered and focused on direct requests from faculty and students in direct support of the curriculum.

The MRC continued its subscription to [Active Matter](#) from [Material ConneXion](#) whereby a quarterly shipment of fifteen innovative materials is added to the permanent collection. These items, along with the Inventables donation, remain the highest circulating materials in the collection. The interest in innovative properties and techniques continues to drive collection development.

Historic and current collection development totals (Active Matter and [Inventables](#) quantities, 290 and 134, respectively, are not included) are shown in the chart on the preceding page.

The MRC circulated 1,897 materials (1,879 last year, 2,987 two years ago, and 2,296 three years ago) to 2,133 patrons (1,572 the year before, 1,145 two years ago, and 159 three years ago).

The MRC was reserved with 95 discreet bookings for events, classes, and meetings: 15 campus-related events for administration, alumni, and outside groups; 30 for meetings and seminars; and 50 for academic gatherings based on divisions and departments.

Slide and Digital Image Collections

Following their move from basement storage to the second floor, the remaining slides were aggressively weeded to make room where they are presently situated in an alcove for an installation of samples from the school's rare woods collection. Slides removed from the

collection totaled 30,133 for the year. Thus the total of 40,877 from 2014-15 has been reduced to 10,744.

Digital image cataloging: 686 images (images (1,345, 1,636, and 2,899, previously) from 11 orders (54, 64, and 104 previously) requested by 5 faculty (17, 9, and 23 previously). The drop from earlier numbers reflects a vacancy and change in staff, as well as the expected decrease in faculty-requested scanning.

The RISD Digital Image Database (RDID) was retired in summer 2015 with all assets moved to Artstor Shared Shelf or Shared Shelf Commons for open content. There were 189 new registered users this past year, bringing the total to 1,784, 138 of which have instructor privileges. Artstor usage totaled 72,385 events, comprised by the largest categories of accesses at 28,387, searches at 35,099, and browses at 8,190.

There are 12 RISD projects in Shared Shelf (total 28,087):

- Visual Resources Library: 25,032
- Archives-RISD Posters: 363
- Artists' Books: 517
- Dazzle Print Collection: 488
- Golden Age of Illustration: 155
- John Hendrix English Gothic Collection: 639
- Loeb Design Science: 164
- Nature Forms: 321
- Polish Posters: 60
- Raid the Icebox: 28
- RISD Buildings and Open Spaces: 179
- Ruth Laxson Artist Book Archive: 141

VRC staff provided training in the use of ARTstor, RDID, scanning, PDF creation, and social media to 6 faculty (13, 12, and 13, the previous years).

Library Image Subscriptions (total: 13,968,977; 13,199,500 the previous year, 6,251,858 two years ago, and 4,323,930 three years ago)

- AP Images: 4,600,000
- Art Museum Image Gallery: 165,000
- ARTstor: 2,000,000
- Berg Fashion Library: 13,400
- Bridgeman Education: 1,200,000
- Britannica ImageQuest: 3,500,000
- Cinema Image Gallery: 217,000
- Coloribus Global Advertising Archive: 2,000,000

Material Collection holdings by compositional category.

	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
Metal	51	125	453	738	826	523	691
Glass	11	39	424	697	769	1220	1295
Wood	705	1022	1613	2173	2621	2012	2661
Composites	22	436					
Tiling	1690	1882	541	762	959	1456	1504
Textiles	1246	1649	5919	8739	15148	9391	10011
Paint	463	463	4103	4480	5128	1181	1212
Plastics	87	176					
Mineral			723	1119	1355	575	617

- COPA Commercial Pattern Archive: 55,000
- Getty Research Institute Open Content Program: 99,000
- Oxford Art Online: 19,577
- Visual Arts Data Service: 100,000

Library Digitization Assets (757GB, a reduction from 1.1TB due to Archives holdings moving to its own storage account)

- Architecture: 133 items
- Materials: 991 items
- Nature Lab: 166 items
- Reader Services: 984 items
- Special Collections: 3,290 items
- Visual Resources: 55,379 items

Digital Commons

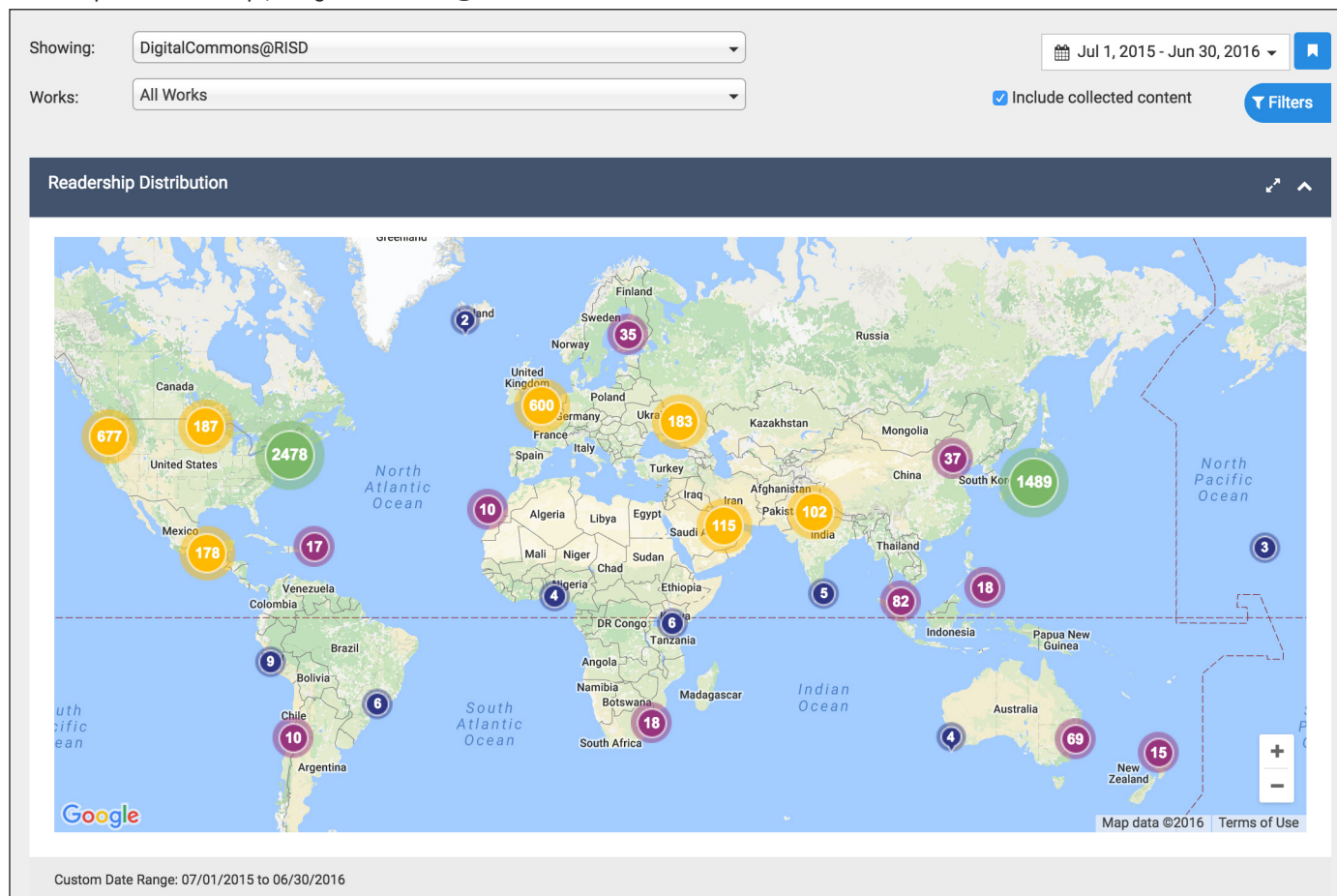
Administration of the school's online institutional repository, [Digital Commons @ RISD](#), is situated in the Visual Resources Department. The library implemented DC@RISD in the 2014-15 academic year with the assembling of a working group, drafting of mission and scope statements, and presiding over design iterations. Summer 2015 saw the populating of DC@RISD with existing digital content migrated from other library platforms. The 2015-16 academic year witnessed the "soft launch" of the repository with that content from the library and archives followed by a year of aggressive collecting and presenting much more from [14 other communities](#) at the

school, including administration (The President, Academic Affairs), divisions (Architecture and Design, Liberal Arts), departments (Apparel Design, Industrial Design) and still others, such as mounting all RISD Museum publications. Now a marquee art and design presence on the Digital Commons Network, Digital Commons @ RISD reports: 2,675 works posted, 6,431 downloads, and 5,575 meta-data page hits and 591 referrers (Google searches, for example). DC@RISD content was accessed from 98 countries: every nation in North America, Europe, and Oceania; two-thirds of the nations in Asia and South America; and a third of African nations. It was accessed by 441 commercial organizations and educational institutions. This summer we have begun to host the archive of a faculty journal; with that, we will have presented every possible content type: article, theses, image gallery, journal, and book gallery. This has been a tremendous yet natural shift for the department and places the library at the center of preserving and presenting the scholarly and creative output of the school.

Picture Collection

Following the major weeding of the previous year, the physical collection needed to be shifted to accommodate current holdings and new acquisitions. The collection received a very large donation of Life magazines from the Providence Public Library that is still being processed. With acquisitions and withdrawals, the collection now

Readership Distribution map for Digital Commons @ RISD, 2015-16.



stands at 495,671. Annual statistics are:

- Number of clippings borrowed: 22,393 this past year (27,553 one year ago, 21,379 two years ago, and 25,282 three years ago)
- Number of folders checked out: 4,174 this past year (6,147, 4,911, and 5,085 previously)
- Number of patrons: 3,670 currently (3,189, 977, and 1,545 previously)

The Picture Collection was the site of two large-scale events: a luncheon for prospective graduate students in the Department of Architecture and the graduation luncheon for students in the Nature-Culture-Sustainability Studies concentration.

Staff Accomplishments

Visual + Material Resource Librarian Mark Pompelia participated as organizer and speaker in two sessions at the 2016 joint conference of ARLIS/NA-VRA dealing with materials collection education and visual resources role for administering institutional repository. He co-moderated the Materials SIG at the same conference, where he also concluded a two-year term as treasurer of ARLIS/NA. He continued as liaison from the Visual Resources Association to the College Art Association and coordinated the VRA-sponsored session at CAA in Washington DC. He also attended and spoke on RISD's success with the Kanopy streaming video platform at Electronic Resources & Libraries 2016. He was invited to represent the school at the opening of a leather finishing

facility outside Florence, Italy, based on his previous experience with a consortium of tanneries from the region's leather district.

Following the June 2015 retirement of Digital Imaging & Cataloging Specialist Janet Grewer after 13 years, an area search resulted in the hire of Emily Begin. With her BA in Sculpture and studies and work experience in public and academic libraries, including the Digital Commons platform, Emily has been a positive addition to the VMRC staff. She has assumed key roles in the digital workflow for Artstor Shared Shelf and Digital Commons and taken workshops through RISD Learns and Lynda.com.

VRC Assistant Anne Butler attended several Human Resources workshops this past year and has assumed some important duties in digital workflow: researching any missing image sources and building authorship records in Digital Commons.

Picture + Materials Collections Supervisor Alecia Underhill participated in the annual RISD Alumni Holiday Art Sale, exhibited work at ArtProv Gallery, Providence and Equis Art Gallery, Red Hook, NY, and taught a painting workshop to high school students at Silver Circle Art Center in Putnam, CT.

Mark Pompelia
Visual + Material Resource Librarian
August 2016

The Golden Age of Illustration portfolio from the Picture Collection presented on Artstor's Shared Shelf Commons.

Image Information	
Creator	Illustrator: Elizabeth Shippen Green (American, 1871-1954)
Title	"Giselle" from "The Dream" by Justus Miles Forman
Work Type	Illustration
Date	publication date: October 1908
Location	Publication location: Harper's New Monthly Magazine (New York, New York, USA)
Material	unavailable
Measurements	unavailable
Subject	Golden Age Illustration
Collection	RISD Library Picture Collection: Golden Age Illustration
ID Number	235544.jpg
Source	RISD Picture Collection
Rights	

Library Statistics 2015/16

	06.30.14	06.30.14	06.30.15	06.30.15	06.30.16	06.30.16
RISD Library Collections	Titles	Volumes	Titles	Volumes	Titles	Volumes
Main	93,271	100,914	94,330	101,857	96,666	104,315
Storage	8,802	12,766	10,793	14,934	10,547	14,736
Circulating Collection subtotal	102,073	113,680	105,123	116,791	107,213	119,051
Reference	2,490	3,298	1,886	2,553	1,890	2,573
Periodicals	1,535	17,106	1,536	17,535	1,631	17,984
Current titles (print)	330		324		327	
Volumes in storage		7,727		8,198		8,225
Special	11,775	15,512	11,916	15,702	12,118	15,950
Periodical volumes in Special		2,958		2,980		3,028
Artists' books	1,546	1,597	1,678	1,727	1,959	2,024
Archives, inc master's theses	2,387	2,500	2,596	2,703	2,646	2,714
Special Collections subtotal	15,708	22,567	16,190	23,112	16,723	23,716
Total printed collections (cat.)	121,806	153,693	124,735	157,011	127,457	160,296
Auction catalogs (uncat,storage)	18,894	18,894	19,093	19,093	19,386	19,386
Institutional Archives		2959.5 cu.ft.		3063.25 cu ft		3063.25 cu ft
Archives of Graphic Des & Illustration				81 linear ft.		81 linear ft.
RISD Records in online catalog	133,000	159,821	144,814	164,217	276,583	168,174
Total Records (including Athenaeum)	222,180	260,505	236,018	266,842	365,143	272,578
Slides	51,300	51,300	40,877	40,877	10,744	10,744
Lantern slides	22,050	22,050	22,050	22,050	22,050	22,050
Clippings	493,314	493,314	494,259	494,259	495,671	495,671
Mounted reproductions	16,524	16,524	15,941	15,941	15,776	15,776
Maps	1,927	1,927	1,927	1,927	1,927	1,927
Postcards	19,401	19,401	19,401	19,401	19,401	19,401
Posters	2,518	2,518	2,520	2,520	2,531	2,531
CD-ROMS	105	106	104	104	104	104
Videos, DVD's, discs in books	5,092	6,665	5,311	6,723	6,549	8,293
Sound/music cd's	145	245	145	245	145	245
Vinyl LP's (storage)	206	206	206	206	206	206
16 mm films (storage)	189	197	189	197	189	197
35mm films (storage)	232	1,355	232	1,355	218	1,321
Microforms	16	1,855	16	1,855	16	1,855
Material samples	30,000	36,411	28,000	32,048	34,628	34,628
Architectural models	6	6	6	6	6	6
Total non-print collections	643,025	654,080	631,184	639,714	610,161	614,955

Reference & News	22	22	22	22	24	24
Digital images (local coll)	7	21,463	13	22,808	12	28,087
Image databases	7	6.25million	7	13.2 million	11	14 million
E-books (Full Text Reference books)	6	1,426	6	1,674	6	1,674
E-books (via subscription)	138,200	138,200	143,200	143,200	143,200	143,200
E-books (purchased/cataloged titles)	12	12	12	12	13	13
Periodical Abstracts/Indexes	14	20,000 jrnls	14	28,000 jrnls	14	28,000 jrnls
Full-text journal articles	10	14,750	10	12,912	10	12,912
Electronic journals		651		679		794
Streaming media			1	4,501	2	6,217
Digital Commons works						2675
Electronic Resources	40 paid sub- scriptions		40 paid sub- scriptions		48 paid sub- scriptions	

Circulation	2011/12	2012/13	2013/14	2014/15	2015/16
Books/periodicals	48,999	46,438	40,533	38,589	37,072
Nonprint(CDs, CD ROMS,VHS, DVDs)	7,017	6,692	5,355	4,740	4,254
Renewals	12,272	13,365	10,910	9,863	10,024
In-house Circulation	43,004	38,611	35,326	21,592	19,929
Reserve materials	3,397	2,925	6,322	2,250	2,099
iBooks (Mac laptops)	1,165	1,388	1,105	1,181	904
Slides	245	0	0	0	0
Clippings	34,942	25,253	21,379	27,553	22,393
Folders requested	6,629	5,085	4,911	6,147	4,174
Mounted reproductions	939	416	403	393	536
Material samples	970	2,296	2,987	1,879	1,897
KIC stand scanning	115,303	101,981	134,758	60,881	108,258
Retrievals of Limited-Access Items					
Special Collections (books + periodicals)	1,013	1,867	1,418	2,291	2,805
Artists' books	1,057	1,829	1,535	1,906	2,815
Volumes from storage	118	133	156	112	160
Use of Electronic Resources					
Database searches (13/14- with integrated search)	329,018	420,080	n/a	900,568	762,843
Full-text retrievals	50,491	56,557	45,218	45,766	51,780
E-reserves (item views)	0	0	10,776	1,116	962
Library LibGuides (views)					28,664
Library website visits	n/a	106,672	76,849	64,476	n/a
Digital Commons downloads	0	0	0		6,431
Borrowing Outside RISD					
Athenaeum material by RISD patrons	3,148	2,651	2,738	2,436	2,154
Brown material by RISD patrons	3,618	2,933	2,254	2,178	1,878
Interlibrary Loan (loaned/borrowed)	567/224	458/247	557/253	552/411	641/457

Registered Borrowers					
RISD students (degree program)	2,362	2,385	2,426	2,402	2,232
RISD students (Cont. Ed., Special Studies)	59	81	61	88	72
Faculty/Museum Curators/Fac spouse	326	389	409	503	728
Staff, docents, trustees	132	139	148	152	130
Alumni	183	153	131	117	76
Memberships (exc. CE, noted above)	13	11	13	10	8
Brown Univ. students	195	127	154	121	175
Brown Univ. faculty/staff	16	1	11	18	18
Non-institutional (CRIARL)	6	5	8	2	0
Total registered borrowers	3292	3291	3361	3413	3439
Security Gate Count	185,833	196,093	182,306	162,392	212,705
Registered guests (who sign in at desk)	419	292	289	179	43
Researchers in RISD Archives	181	212	184	177	129
Researchers in Special Collections	446	438	380	419	429
Students and visitors in the Picture Collection	3,695	3,181	2,815	3,189	3,670
RISD students borrowing @Brown	n/a	229	458	458	232
Slide Collection : Faculty	20	5	5	0	0
RDID/ARTStor registered users	695	650	727	749	1,784
Material Collection borrowers	159	762	1,145	1,572	2,133
Reference + Instruction					
Reference (subject inquiries)	1,100	1,141	1,178	589	346
Individual research appointments				97	22
Archives reference (does not include onsite)	236	246	281	287	274
Instruction (Classes/workshops): groups	81	73	78	58	72
students	1,646	1,143	1,448	1,120	1,155
Tours/orientations: groups/students	2/390	3/536	7/564	2/514	1/450
Class presentations of Artists' Books	47	58	50	74	81
Class presentations of Special Collections/ Archives	41	47	36	45	54
students in these presentations	1,327	1,640	1,351	1,924	2,182
Individual appts re Artists' Books/Sp Coll	59	198	100	113	159
Book/Media Acquisitions	2011/12	2012/13	2013/14	2014/15	2015/16
New book titles purchased	2,558	2,605	2,171	2,253	2,065
New video titles purchased	453	522	384*	135	132
New volumes/discs purchased	3,074	3,127	2307/487	3271/172	2102/159
Gifts/Exchange items received : Books, Cats., Per.	5,557	5,290	5,380	5,511	7,963
Gifts/Exchange retained as of June 30	1,308	959	1,374	1,378	1,846
Replacements (books/discs)	150	130	96/39	197/12	66/17
Total	4,532	4,216	4,303	5,030	4,190
			*+5800 fr Acme		
Budget					
Books					
Operating budget (actual expenses)	\$105,712	\$86,844	\$99,387	\$104,073	\$93,268
Booksale income	\$4,225	\$1,974	\$2,653	\$5,597	\$6,244

Restricted funds	\$13,397	\$7,557	\$15,868	\$16,681	\$13,323
subtotal (books)	\$123,334	\$96,375	\$117,908	\$126,351	\$112,835
Average price/book	\$45.54	\$35.24	\$52.01	\$51.57	\$46.06
Electronic resources	\$60,416	\$61,095	\$71,564	\$80,708	\$94,023
Serials (print)	\$39,881	\$41,549	\$42,170	\$40,197	\$42,813
Videotapes/DVDs	\$12,783	\$14,104	\$11,793	\$13,672	\$4,391
Funds from Liberal Arts, FAV, Acad Affairs	\$700	\$0	\$19,000	\$0	\$0
Slides + digital images from vendors	\$0	\$0	\$0	\$0	\$0
Material samples	\$2,338	\$2,227	\$2,078	\$2,496	\$2,057
Total materials expenditures	\$239,452	\$215,350	\$264,513	\$263,424	\$256,119
Other operating expenses	\$91,435	\$102,195	\$103,294	\$114,491	\$137,073
Salary and Benefits	\$1,514,353	\$1,558,545	\$1,643,782	\$1,553,332	\$1,553,185
Total expenses	\$1,845,240	\$1,876,090	\$2,011,589	\$1,931,247	\$1,946,377
Capital budget	\$31,530	\$12,388	\$62,048	\$84,884	\$53,100
Processing					
Items processed	5,418	5,161	4,983	4,827	4,787
New titles cataloged	4,258	4,008	4,002	3,946	3,576
New volumes cataloged		4,448	4,209	4,234	3,888
Gifts cataloged	1,174	1,190	1,503	1,130	1,126
Serials cataloged (09/10- inc e-journals)	17	16	20	19	104
Digital titles added to catalog	0	1,039	426	7,944	136,643
Volumes withdrawn	389	721	691	588	673
Volumes in storage	32,900	35,798	40,348	43,274	43,567
Bindery: Books/Periodicals	150/224	121/203	153/184	69/241	25
In-house mending	402	309	306	96	101
Binders/enclosures (conservation)	156	356	280	236	212
Binders/Vistafoil (new books)	634	346	355	315	186
Slides accessioned	0	0	0	0	0
Slides withdrawn	77,592	20,066	1,988	10,423	30,133
Digital images scanned	2,968	2,899	1,636	1,345	686
Material samples added	12,800	7,601	10,218	4,559	2,580
Clippings added	4,258	5,444	5,267	5,930	7,215
Clippings withdrawn	6,979	3,438	4,649	4,985	5,803
Posters added	24	0	198	2	11
Video titles added (tapes/dvds)	0/453	0/695	0/384	2/1313	0/699
CDs & DVDs cleaned/repared	32	40	35	22	22
Archives/Spec. Coll. Scanning	106	106	78	137	146
Archives accessioned	53/96LF	65/98LF	48/61LF	62/83LF	66/83LF
Archives processed (linear feet)	108.5	30+	54	48	108
Reserves (physical items)	1242	1,492	1,335	1,221	1,045
Reserves (e-reserves proc by library)	0	0	209	177	125
GDIA items catalogued			775	1,216	2,568
*Note 15/16 salaries/benefits do not include final payment of the year for staff and student workers, c.\$20,000, chgd to FY17					

SELECTED DONORS of Books, Periodicals, DVDs & Other Things

Ars Libri	Sam Hough
Jan Baker	Duncan & Diana Johnson
Milo Beach	Rebecca LaFave
Ariel Bordeaux	Rebecca Miller
Marcia Ciro	Brady Myers
Estate of Christiane Corbat	Nazraeli Press
Claudia Covert	Selma Ordewer
Crawford Memorial Library	Providence Public Library
Dudley MA (Karen Wall)	Radius Books
Jim Drain	Rhode Island College Library
Elkus Manfredi Architects	RISD Museum of Art
Tim Finn	Robert Schnare
Maryam Ghatee	Christopher Scholz
Brian Goldberg	Elmar Seibel
George Goodwin	Oren Sherman
Haynes/De Boer Architects	Susan Vander Closter
Hanna Hohenberg	Betsy Weller (Melanie Maher)
	Dr. Robert Westlake

LIBRARY STAFF

Karen Amato	Technical Assistant, Cataloging
Emily Begin	Digital Imaging & Cataloging Specialist
Ariel Bordeaux	Sr. Library Assistant, Special Collections
Anne Butler	Visual Resource Center Assistant
Marc Calhoun	Catalog/Reference Librarian
Claudia Covert	Special Collections Librarian
Douglas Doe	Associate Archivist
John Gambino	Sr. Library Assistant/Circulation + Reserves
Robert Garzillo	Technical Services Librarian
Gail Geisser	Access Services Manager
Susan Gifford	Sr. Library Assistant, Technical Services
Andrew Martinez	Archivist
Stephen McCaughey	Sr. Library Assistant/Circulation + Serials
Ellen Petraits	Research & Instruction Librarian
Mark Pompelia	Visual + Material Resources Librarian
Elaine Robinson	Sr. Library Assistant, Acquisitions
Mark Sweeney	Sr. Library Assistant/Circulation + Stacks
Carol Terry	Director of Library Services
Alecia Underhill	Materials + Picture Collections Supervisor
Alice Whiteside	Reference + Instruction Librarian
Anne Bulin	Technical Support (OIT Staff)

